

## Tuition Payment Policy – Parents/Guardians

The College will issue one invoice per student for each academic year; however, parents/guardians must understand their financial obligation to the College is for the full two-year program. For first year selected students, invoices will be issued no later than 30<sup>th</sup> April, for second year students, invoices will be issued no later than 15<sup>th</sup> March for the upcoming academic year.

For students nominated prior to 1<sup>st</sup> March, parents may be required to pay a tuition deposit of 10% of the first-year tuition amount to hold their spot.

Invoices must be paid within thirty days of issue. If payment in full is not received by this date, the student is not to arrive on campus.

Tuition fees are non-refundable. In very limited circumstances (and only during the first term of the first year on campus, for example unsuccessful Visa application), the College may consider a partial refund of tuition for compassionate reasons.

The College does not accept credit card payments for tuition.

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