

POSITION AVAILABLE

**SEAFRONT SUPPORT AND ACTIVITIES
FACILITATOR
FULL-TIME**

We are privileged to learn, work, and live on the traditional territory of the Sc'ianew (Beecher Bay) First Nation.

Pearson College UWC was founded as Lester B. Pearson College of the Pacific and United World College (Canada) Inc. in 1974. Pearson is a unique, highly selective, two-year pre-university school for up to 200 students from across Canada and around the world chosen solely on their promise and potential and demonstrated commitment to actively engage in creating a better world. Students currently are selected from nearly 160 countries. Pearson is one of 18 UWC schools worldwide. (pearsoncollege.ca).

Pearson College UWC is recruiting for an outstanding Seafront Activities Coordinator

Reporting to: Operations Manager

Position Summary:

The Seafront Support and Activities Facilitator manages the delivery and logistics of seafront activities and programs and provides support, including instructional and watercraft maintenance support to seafront operations, activity leaders, instructors, participants and other related clientele during the administration of student seafront experiential education and other College seafront programs.

Seafront Support & Activities Facilitation

The Seafront Support and Activities Facilitator (the Facilitator) plays an important role in the overall educational experience and safety of students at Pearson College. Responsible for planning and executing seafront activities, their mission is to provide critical maintenance support and to work with the College Activities Coordinator and activity leaders in cultivating resilience, leadership, teamwork, and compassion through inspiring and challenging activities of self-discovery and learning in the out of doors marine environment. Current seafront activities include keelboat and dinghy sailing, outrigger canoeing, big canoes, kayaking, diving, and snorkeling. The Facilitator works closely with

and supports the Seafront Operations and Race Rocks Coordinator (SORRC) in the proper care, safety and maintenance of College marine and dockside assets and infrastructure, notably maintenance of watercraft and equipment related to student activities. The Facilitator also works closely with educational programs such as the Marine Science and Climate Action Leadership courses to support educational waterfront needs such as facilitating field trips. The position is responsible for liaising with external agencies and organizations that support College seafront activities and programs. During the June-August auxiliary activities period, the Facilitator schedules dockside activities and manages participants and employees who operate activity or program watercraft. In conjunction with activity leaders, the Facilitator provides constructive feedback to students regarding their effort and participation in seafront activities and programs.

Duties and Responsibilities:

- Provides for the care, maintenance, and repair of seafront activity watercraft. Supports SORRC with repair and maintenance of power-driven vessels.
- Collaborates with activity leaders to ensure student participation in the conduct of regular maintenance routines, incorporating lectures and practical training into student learning opportunities, such as the Shoremaster program and ensures student achieve PCOC and ROC-M certification
- Ensures safe, competent operation of seafront activity watercraft, including requirement that activity leaders and hired instructors are appropriately qualified/certified
- Advises the SORRC on seafront activity procurement requirements
- Works closely with activity leaders and hired instructional staff to coordinate successful execution of College Seafront Activities Program
- In collaboration with SORRC and activity leaders, achieves and maintains Transport Canada Recreational Boating School (RBS) standards (TP 15136E (07/2014))
- Together with activity leaders and SORRC is jointly responsible for safety and well-being of students engaged in seafront activities
- Risk management and oversight of safety systems for logistics, equipment, transportation, expedition planning, staffing, emergency response and curriculum plans
- In conjunction with activity leaders, develops curriculum to integrate experiential learning with Pearson and United World College (UWC) values and program objectives
- During Project/Activity weeks or special expeditions, provides on-call service, manages or executes emergency response and other field responses
- Fulfills the role of field staff when needed
- Organizes and facilitates ongoing student activity or program evaluation

- Participates in the training and mentoring of activity leaders and contracted instructors in program delivery procedures and facilitates student leadership skills by assisting, mentoring and coaching them in planning seafront activities and expeditions
- Maintains up to date knowledge of current industry trends and standards
- Effectively utilizes group and risk management skills and role modeling to create a safe and supportive environment for student-centered learning
- Takes an active role in supporting marine science and environmental studies and the ongoing development and improvement of new and existing marine programs
- Maintains excellent verbal and written communications and liaison with activity leaders, students, staff, instructors and auxiliary program participants and coordinators
- Member of the College Safety Committee
- Maintains the Marine Science seawater table and repairs, as necessary

Skills and Experience

- Experience in maintaining and repairing watercraft such as kayaks, canoes and sailing dinghies (**essential**)
- Experience in maintenance and repair of marine diesel and gasoline powered engines an asset
- Pleasure Craft Operator Card (PCOC) is required and must be obtained within the first month of employment)
- Small Vessel Operator Proficiency (SVOP) is required and must be obtained within the first year of employment)
- Marine Basic or Standard First Aid (must obtain within first 3 months of employment)
- Commitment to growth and development of youth on an individual, group and societal level, compassion for people and for the health and sustainability of the environment
- Ability to model effective and appropriate leadership style(s) and role model behavior in line with the values of Pearson College and the United World Colleges (UWCs)
- Comfort in working with youth from varied backgrounds, nationalities and cultures and ability to establish effective rapport with activity leaders, staff and students
- Experience in managing and maintaining a positive instructor team and environment
- Experience in managing ocean watercraft activities and with extended expeditionary/wilderness program delivery in a leadership role
- Ability to instruct ocean paddle sports, including but not limited to kayak, outrigger, canoe and related wilderness travel and campcraft skills and assess associated risks
- Knowledge and/or qualifications in sailing and SCUBA diving an asset
- Proficient in behaviour management, crisis intervention and problem solving

- Advanced First Aid an asset
- Marine Emergency Duties (MED) certificate an asset

Required

- Must be eligible to work in Canada
- Must pass a Criminal Record Check

Compensation & Organization

This is a full-time position, located at Pearson College UWC in Metchosin, approximately 40 minutes from downtown Victoria, British Columbia, Canada. Salary range is \$45,000 - \$55,000 plus a benefits package to an outstanding and qualified applicant. The position is full-time for 40 hours per week with a flexible schedule to meet the activity requirements, such as weekend waterfront activities, as needed.

As an inherent part of our United World College values, Pearson College UWC is actively committed to Anti-Racism, Diversity, Equity and Inclusion in our living, learning and work environments. In pursuit of our values, we seek individuals who will work respectfully and constructively with differences and across levels of privilege and power. We actively encourage applications from members of groups experiencing barriers to equity.

Applications will be accepted until the position is filled Only candidates selected for an interview will be contacted. Candidates must be eligible to work in Canada. Résumés and a cover letter can be emailed to hr@pearsoncollege.ca.